

Title:	Community Partnership Programs	Order #	1-101.1(a)
New/Amends/Resc:	New Amended	Page:	01 of 08
Approved by:	Chief Ken K. Antolik	Officer Signature:	
Effective Date:	July 01, 2016		
Review Date:	September 13, 2016, January 29, 2018, July 1, 2018		

### **MISSION**

The Berwyn Heights Police Department is dedicated to providing the Law Enforcement service established by Municipal Charter; Town Ordinance and the Maryland Law. These services will be provided professionally, with the best possible value for tax dollar spent. The driving force of the BHPD will stem from a firm commitment to be:

- Professional
- Innovative
- Self-Evaluated
- Responsive, and
- Motivated by dedication to duty to the Residents of Berwyn Heights, Maryland.

### **VALUES**

Members of the Department are committed to professionalism through:

- **PRIDE** - We take pride in our commitment to uphold the public trust through honesty, consistency, and values not only in ourselves but the community we serve to protect.
- **COURAGE** - We are dedicated to protecting to the community, with integrity and to treat all persons with dignity, equality, and fairness, and to uphold the Constitutional rights of everyone.

- **COMPASSION** - We value the worth of each and every member of our community and will apply the human quality of understanding to all persons.

### **VISION**

The Berwyn Heights Police Department is committed to providing the highest quality of police service and forming partnerships with the community to achieve public satisfaction making the Town a safe place to live, visit, work and conducts business. We will continue to promote a partnership cooperatively with the community to enforce the laws, preserve peace, and provide a safe environment for every living being.

### **COMMUNITY PARTNERSHIP PROGRAMS**

The Berwyn Heights Police Department is responsible for developing partnerships within the residents in an effort to create a safe and secure environment. This can be accomplished through community mobilization, crime prevention efforts and problem-solving (i.e., Neighborhood Watch, Citizen Patrol, Specialized Program for the Residents, etc.). Through mobilization, The Berwyn Heights Police Department can facilitate a community's efforts to create positive changes within their neighborhood.

## **PARTNERSHIP PROGRAMS FOR THE YOUTH**

### **D.A.R.E. "DRUG ABUSE RESISTANCE EDUCATION"**

The D.A.R.E. (Drug Abuse Resistance Education) program is designed to provide young people with skills necessary to resist peer pressures which may lead to drug experimentation and use. D.A.R.E. represents a partnership between the BHPD Police Department and Berwyn Heights Elementary School and has been in existence since 2013. Furthermore, D.A.R.E. has achieved documented success as a national program. The program operates in every state and several foreign countries. Our BHPD D.A.R.E. officer is a veteran street patrol officer who has been trained to teach life skills to kindergarten through sixth- grade children using group discussion, role-playing, and open communication. D.A.R.E. is taught to focuses on personal safety, building self-esteem, resisting peer pressure, decision-making skills, providing accurate information about drugs, consequences of drug use, and alternatives to drug use. Funding is provided by the BHPD Police Department, and the federal government. For more information, contact D.A.R.E. Officer Corporal S. Krouse at 301-474-6554 or e-mail at [SKrouse@BerwynHeightsMD.gov](mailto:SKrouse@BerwynHeightsMD.gov)

### **CAREER DAY AT BHES**

The Berwyn Heights Police officers, including the detective section and the Public Safety Aide Volunteers participate in the one-day program 'career day' at the Berwyn Heights Elementary School. Officers interact with the students and explain the complexity of being a police officer. "We catch criminals." "We collect evidence, and at times we testify in court." The department investigator will discuss what is expected of individuals who wish to become a police officer or a non-sworn employee of the police department. This is an exciting career exploration event, designed by the BHPD officers, to support the Berwyn Heights Elementary students in determining their career pathways by giving them a sense of what a day in the life of a police officer is like. For more information, contact D.A.R.E. Officer Corporal S. Krouse at 301-474-6554 or e-mail at [SKrouse@BerwynHeightsMD.gov](mailto:SKrouse@BerwynHeightsMD.gov)

## **NATIONAL NIGHT OUT PROGRAM**

National Night Out is a crime and drug prevention event that is sponsored nationally by the National Association of Town Watch and co-sponsored locally by the Berwyn Heights Police Department. It's a day when people hold events to strengthen community cohesiveness and crime resistance and get to know their neighbors and their local public safety officials. When neighbors get to know each other, they create a connected and safer community. Every year, more than 300 people in Berwyn Heights participate in the event. National Night Out creates crime prevention awareness in the community through a multitude of local events, such as BBQ cookouts, dunk-tank, face painting for the kids, karate demonstration, and seminars.

As a result of National Night Out activities and events, residents also become involved in related programs, such as Neighborhood Watch. For more information, contact Corporal S. Krouse at 301-474-6554 or e-mail at [SKrouse@BerwynHeightsMD.gov](mailto:SKrouse@BerwynHeightsMD.gov)

### **TRUNK-OR-TREAT**

Trunk or Treat is an annual Halloween event that the BHPD officers participate with the Recreation Council. Officers gather and park their cars in a large parking lot next to the Berwyn Heights Elementary School. Officers with the assistance of the PSA open their trunks, or the backs of their vehicles, and decorate them. Candy is given to kids from the vehicles. The event provides a safe family environment for trick or treaters. For more information, contact D.A.R.E. Officer Corporal S. Krouse at 301-474-6554 or e-mail at [SKrouse@BerwynHeightsMD.gov](mailto:SKrouse@BerwynHeightsMD.gov)

### **FIRST DAY / WEEK OF SCHOOL PATROL**

This program came to fruition after the tragedies of 9-11, Beltway Snipers and the like. BHPD is the responsible for safeguarding the young community as well as the older generations. BHPD in partnership with the Berwyn Heights Neighborhood Watch is very active in taking part in protecting children on their way to and from school. Our residents are determined to keep the neighborhoods safe. Police officers and the BHNW volunteers patrol the school and surrounding areas during the first day/week of the school. The first day/week patrol project involves no cost and the overtime for officers is formulated into

the BHPD budget. This program demonstrates that when a community is asked to form partnerships for the safety of their neighborhoods; they are willing to participate, this truly is community partnership. For more information, contact Chief Kenneth K. Gattis-Antolik at 301-474-6554. Or email at [Chief@BerwynHeightsMD.gov](mailto:Chief@BerwynHeightsMD.gov).

### **HALLOWEEN PATROL**

Each year the Berwyn Heights Police Department 'all hands on deck' take to the street during Halloween Trick or Treat between 1800-2100 hours to ensure the safety of our residents and those visiting our neighborhoods. Berwyn Heights Neighborhood Watch also provides support during this event. The BHPD provides glow sticks and bracelets or other high visibility devices to ensure safety for kids trick-or-treating. For more information, contact Corporal S. Krouse at 301-474-6554 or e-mail at [SKrouse@BerwynHeightsMD.gov](mailto:SKrouse@BerwynHeightsMD.gov)

### **TOYS FOR TOTS WITH THE USMC PROGRAM**

Each year, the BHPD gives their time, talents and resources in support and to bring the joy of the holidays to needy children. Its goal is to deliver a message of hope and compassion. The Toys for Tots Program is to collect new, unwrapped toys during October, November, and December each year, and distribute those toys as gifts to less fortunate children. The public visiting the BHPD, including officers, are invited to make their donation of new, unwrapped toys during the three months. For more information, contact the Police Administrative Clerk Ms. Mercy Muralles at 301-474-6554, or email at [MMuralles@BerwynHeightsMD.gov](mailto:MMuralles@BerwynHeightsMD.gov)

### **BHPD TRADING CARDS**

BHPD have found personalized trading cards are a good opening to talk with young people. The department has produced cards featuring its officers and some of the department's volunteers. On the reverse side of the card is information on the officer's training and education, to include the department's slogan chosen by the Chief of Police. For more information, contact Chief Kenneth K. Gattis-Antolik at 301-474-6554. Or email at [Chief@BerwynHeightsMD.gov](mailto:Chief@BerwynHeightsMD.gov).

### **THE BERWYN HEIGHTS MARYLAND POLICE BIKE PATROL PROGRAM**

The BHPD Bike Patrol Program enhances police officer accessibility to the community of Berwyn Heights. The BHPD Bike Patrol was adopted by the department in early 2005 and again in 2016 primarily to help with the high visibility patrol in the Town. Bike patrols were assigned to interact with the residents especially the youth. Bike Patrol Unit duties include report taking, responding to non-violent calls, and helping to maintain a visible police presence within the Town. BHPD Bike Patrol Unit has become successful in establishing personal contacts with citizens in the community. For more information, contact Chief Kenneth K. Gattis-Antolik at 301-474-6554. Or email at [Chief@BerwynHeightsMD.gov](mailto:Chief@BerwynHeightsMD.gov).

### **PARTNERSHIP FOR THE ELDERLY AND DISABLED PERSON PROGRAMS**

#### **WELFARE CHECK NOTIFICATION FOR SENIORS / DISABLED person PROGRAM**

The Berwyn Heights Police department provide extra checks on senior citizens and disabled residents as part of emergency welfare check notification program. The goal of the program is to provide the senior and disabled residents of Berwyn Heights with a sense of security. To be eligible, residents need to be age 50 or older or disabled at any age. A welfare check on the aforementioned is conducted during exigent natural events and holidays. Applications are available at the BHPD, and all information is confidential. For more information, contact Chief Kenneth K. Gattis-Antolik at 301-474-6554. Or email at [Chief@BerwynHeightsMD.gov](mailto:Chief@BerwynHeightsMD.gov).

#### **SENIOR AND DISABLED PERSONS ASSISTANCE PROGRAMS**

The Berwyn Heights Police Department would also like to give every senior and disabled person(s) within the community the opportunity to participate in the "Senior and Disabled Persons Assistance" program. This program is ideal to assist our elderly and disabled residents with daily household tasks. Cutting the grass, raking, shoveling snow, etc. can become difficult for many. The BHPD is currently looking for volunteers to assist us with this program. High School students looking to fulfill their



community service hours would be ideal. This would be a chance for our youth to give back to the community and have a sense of pride and compassion. A separate application must be filled out to be part of this program. This Senior Assistance and Disabled Persons Assistance Program is not up and running presently. We are still in the process of gathering volunteers and communicating with the local schools and churches. For more information, contact Corporal S. Krouse at 301-474-6554 or e-mail at [SKrouse@BerwynHeightsMD.gov](mailto:SKrouse@BerwynHeightsMD.gov)

### **COMMUNITY PARTNERSHIP POLICING PROGRAMS FOR THE RESIDENTS**

#### **NEIGHBORHOOD WATCH OFFICERS PROGRAM**

The Neighborhood Watch Officer program was created to provide a partnership between officers and Berwyn Heights Neighborhood Watch. As part of the BHPD's commitment to a community empowerment model of policing, the Department assigned two officers to attend the BHNW meeting once a Month. Officers often brief BHNW with the crime trends and willingness to look for creative solutions to prevent future crime within the community. Neighborhood Watch is a national program designed to educate residents about home safety and the importance of maintaining good communication with neighbors. BHPD and BHNW encourage the Berwyn Heights residents to become familiar with their neighbors' daily work hours and learn who "belongs" in the neighborhood and who doesn't. Members report suspicious activity to the BHPD. Members also help prevent crime by installing adequate locks on doors and windows and by making use of better lighting principles that discourage nefarious activities. Benefits of BHNW include the mobilization of informed citizens looking out for one another; the effective organization of watch groups who are able to address issues such as drug houses, street lighting, traffic and other neighborhood concerns; up-to-date information on crime trends; and police participation in BHNW activities. For more information, contact Corporal S. Krouse at 301-474-6554 or e-mail at [SKrouse@BerwynHeightsMD.gov](mailto:SKrouse@BerwynHeightsMD.gov)

### **LATINO / HISPANIC OUTREACH PROGRAM**

The Latino Outreach Programs was created to serve our community's growing Latino population. Officer C. Rufino and Police Administrative Clerk Mercy Muralles currently serve as the Hispanic/Latino liaison outreach for the department. As the liaisons for the Department and for the Latino population in Town, which together provide support to the Spanish speaking population promoting cultural diversity and civic engagement. Additionally, they can provide referrals, interpretation, and translation to Spanish speaking community members. Officer and Clerk help, spread the word about events, new programs such as "Coffee with Cops," "National Night Out" or businesses, and job opportunities that could be of particular interest to the Spanish speaking and Latino community. In addition, they establish positive relations with the Hispanic/Latino community in order that persons will call the police when needed and help reduce crime and victimization and to assist with answering questions about Police matters and Town Services available to residents. For more information, contact the Police Administrative Clerk Ms. Muralles and or Officer Rufino at 301-474-6554 / email at [MMuralles@BerwynHeightsMD.gov](mailto:MMuralles@BerwynHeightsMD.gov), [CRufino@BerwynHeightsMD.gov](mailto:CRufino@BerwynHeightsMD.gov)

### **TOWN WIDE NOTIFICATION PROGRAMS**

#### **NIXLE**

The Town of Berwyn Heights residents have a way to be personally notified, either by text or email when the BHPD Police Department becomes aware of a situation; the BHPD would like to share. Rather than finding out about it later, if at all, anyone can sign up to receive the texts or emails. The program has been in effect in Town for over ten years, but since it is only used for true emergencies or important notifications, the Police Department does not utilize the notification unless the aforementioned occurs. For more information, contact Chief Kenneth K. Gattis-Antolik at 301-474-6554. Or email at [Chief@BerwynHeightsMD.gov](mailto:Chief@BerwynHeightsMD.gov).

### **SOCIAL MEDIA**

Many law enforcement agencies have expanded their involvement in social media, using platforms, such as

Facebook, Twitter, and Nixle, to deliver information to their communities. One benefit is that departments can send data directly to the public. Law enforcement organizations can use these sites to inform people of upcoming activities and current investigations where they need public assistance. The Berwyn Heights Police Department utilizes Nixle and Facebook. For more information, contact Detective Sergeant D. Unger at 301-474-6554, or e-mail at [CID@BerwynHeightsMD.gov](mailto:CID@BerwynHeightsMD.gov)

### **SOLICITATION IDENTIFICATIONS PERMIT PROGRAM**

Residential solicitation is allowed in the Town of Berwyn Heights, but only if a Residential Solicitation Permit has been obtained and issued by the BHPD. Solicitors must obtain a Solicitation Permit from the Town Office Administrative Department. This permit requirement applies to individuals or organizations who are selling goods or services or who are seeking gifts or donations for an organization. A permit shall be valid for use by all members or employees of the organization. A valid government issued identification (e.g., driver's license) is required at the time of application. There is a \$15.00 application fee for the permit, and all permits expire within one calendar year after the date of issuance. To protect and maintain the public health, safety, and general welfare, door to door solicitation and canvassing is strictly regulated by the Berwyn Heights Police Department. BHPD retains all copies of solicitation permits issued. For more information, contact the Police Administrative Clerk Ms. Muralles at 301-474-6554, or email at [MMuralles@BerwynHeightsMD.gov](mailto:MMuralles@BerwynHeightsMD.gov)

### **WANTED / RUNAWAY NOTIFICATION PROGRAM**

The Wanted / Runaway Poster Program was prompted by a growing need to involve the residents in efforts to locate wanted fugitive and runaway of young persons. Colonel Kenneth K. Gattis-Antolik began the program in 1991 to help the residents, businesses, and parents of runaway locate their children immediately after it was discovered they were missing. The program works by alerting members of the community about wanted fugitive/runaway children who might otherwise go unnoticed. The posters are placed on windows and local businesses. Runaway youth typically are found through reports by local residents or turn themselves in to avoid

the unappreciated attention. The program is now handled by Detective Sergeant D. Unger of the Investigative Services. For more information, contact Detective Sergeant D. Unger at 301-474-6554, or e-mail at [CID@BerwynHeightsMD.gov](mailto:CID@BerwynHeightsMD.gov)

### **OPEN HOUSE PROGRAM**

The BHPD, Open House Program, provides citizens the opportunity to familiarize themselves with the Berwyn Heights Police Department. The Open House Program is presented as a one-day event which is held at the BHPD's headquarter once a year. The Open House is credited with providing citizens of Berwyn Heights with a greater understanding of their Police Department and officers. For more information, contact the Police Administrative Clerk Ms. Muralles at 301-474-6554, or email at [MMuralles@BerwynHeightsMD.gov](mailto:MMuralles@BerwynHeightsMD.gov).

### **COFFEE WITH COPS PROGRAM**

Problem-solving is one of the core components of any community policing. The Berwyn Heights Police Department encourages problem-solving with communities to improve the quality of life and create safe and secure neighborhoods. Whether it is traffic, criminal or noise complaint, the BHPD facilitate a coffee with cops annually and invite residents to participate a one-day informal conversation with their officers. Through this program, the residents could focus on the root causes of the problem, and be part of the solution. By working with the police, and having an uncensored interaction, they have a direct impact on what types of solutions are implemented to solve problems and improve the quality of life within their Town. For more information, contact Officer C. Rufino at 301-474-6554, and Police Clerk Ms. Mercy Muralles or e-mail them at [CRufino@BerwynHeightsMD.gov](mailto:CRufino@BerwynHeightsMD.gov), [MMuralles@BerwynHeightsMD.gov](mailto:MMuralles@BerwynHeightsMD.gov)

### **RIDE-ALONG PROGRAM**

The Berwyn Heights Police Department Ride-Along Program is to encourage community involvement in law enforcement and to educate the public by opening up the lines of communication within the community by allowing interested residents to ride as passenger observers with patrol division officers. The Ride-Along program

promotes a better understanding of the challenges, risks, and rewards of the police officer's role in the community. The Ride-Along program is administered through the Investigative Services Section of the BHPD. For more information, contact Detective Sergeant D. Unger at 301-474-6554 or e-mail at [CID@BerwynHeightsMD.gov](mailto:CID@BerwynHeightsMD.gov)

#### **ELIGIBLE PARTICIPANTS FOR RIDE-ALONG PROGRAM:**

1. Visiting dignitaries or officials.
2. Police officers from other jurisdictions.
3. College or university law enforcement students engaged in research.
5. Other members of the criminal justice system.
6. Individuals over the age of 16, and under the age of 18, who have been approved by the ranking patrol supervisor and/or Investigative Services Section with notarized documents on file.

#### **PUBLIC SAFETY TRAINING / ANNOUNCEMENT PROGRAM**

Through community service, education, and advocacy for public safety, the BHPD strive ways to improve the quality of life for the residents of Berwyn Heights for families, women, children, minorities, pets, LGBT, disables, veterans and the elderly. The Investigative Services Section and the Training & Education Section, of the BHPD, is in the process of creating a short scripted public service announcement for the local Berwyn Heights Cable Television station. The goal for BHPD PSAs is to create awareness, show the importance of a problem or issues within the community and convey information. BHPD PSAs will create a forum for the residents to actively participate in a project that allows them to become stewards for behavior and social changes. For more information, contact Detective Sergeant and Cpl. Krouse at 301-474-6554 or e-mail them at [CID@BerwynHeightsMD.gov](mailto:CID@BerwynHeightsMD.gov), [SKROUSE@BerwynHeightsMD.gov](mailto:SKROUSE@BerwynHeightsMD.gov)

#### **THE VOLUNTEER PROGRAMS**

*Because of legal requirements related to police facility security, we require all volunteers to be fingerprinted and complete a background check prior to being accepted into the program.*

#### **POLICE SAFETY AIDE PROGRAM 'PSA'**

The PSA program is designed for youth ages 15 to 21 who have an interest in law enforcement as a career. Each PSA is required to put in a minimum of 10 hours monthly. They must attend one meeting monthly and work within the department doing duties such as Traffic Control, Berwyn Heights Day, National Night Out, Halloween Patrol and any special events. They also work on various assignments throughout the department as needed. Once accepted into the program, PSA is required to submit to a rigorous background investigation and have at least a 3.2 GPA. This program allows for 05 active participants. For more information, contact Detective Sergeant D. Unger at 301-474-6554 or e-mail at [CID@BerwynHeightsMD.gov](mailto:CID@BerwynHeightsMD.gov)

#### **SENIOR CITIZENS POLICE LIAISON VOLUNTEER PROGRAM**

The Senior Police Liaison Volunteer Program is designed for those individuals who are 50 years of age and older. They must contribute a minimum of 10 hours each month and are encouraged to attend the BHPD departmental meeting(s) including Seniors Club meets twice a month. Seniors work in such areas as senior house check, information booths, front desk, Special Investigation with the Investigative Services Unit, Police Administration, Crime Analysis, and traffic control. Seniors also volunteer for special events as assigned. For more information, contact the Police Administrative Clerk Ms. Muralles at 301-474-6554. Or email at [MMuralles@BerwynHeightsMD.gov](mailto:MMuralles@BerwynHeightsMD.gov)

#### **INTERNSHIP PROGRAM**

The BHPD Police Department Internship Program exists as a cooperative partnership between the department and various universities including the University of Maryland, Prince George's Community College, and any accredited online University. The BHPD Police Department Internship Program has been in existence for approximately six years. Intern duties and responsibilities vary from student to student but may include work that is clerical or pertains to a specific area for accreditation. In addition, some internships involve working on a research or evaluation project that provides educational benefits



to the student in addition to direct community benefits to Berwyn Heights residents. Students are required to work between 10 and 20 hours each week to satisfy internship requirements. Ultimately the goal of this program is to afford students the opportunity to gain valuable experience for careers in various law enforcement and social service. For more information, contact the Police Administrative Clerk Ms. Muralles at 301-474-6554, or email at [MMuralles@BerwynHeightsMD.gov](mailto:MMuralles@BerwynHeightsMD.gov).

### **PUBLIC SAFETY MERCHANTS PROGRAM**

#### **MERCHANTS SAFE-GUARD PROGRAM**

The BHPD is working with the Town of Berwyn Heights business community to develop this program which will alert participating businesses to patterns of business thefts, fraud, burglaries, scams, counterfeit money, and such crimes that affect the business districts. An annual

meeting with the merchants is proposed. For more information, contact Detective Sergeant D. Unger at 301-474-6554, or e-mail at [CID@BerwynHeightsMD.gov](mailto:CID@BerwynHeightsMD.gov).

### **SELF ASSESSMENTS PROGRAM**

#### **DEPARTMENTAL THINK-TANK**

The Departmental Think-Tank involves every member of the department, and members range from the Chief of Police to the recent recruits. They meet twice annually and work on department problems, which may be self-initiated or requested by the Chief of Police. Agendas are proposed, but any officer including civilian, and PSA's can request discussion of any topic. Recommendations are passed directly to the Chief for his consideration. For more information, contact the Police Administrative Clerk Ms. Muralles at 301-474-6554, or email at [MMuralles@BerwynHeightsMD.gov](mailto:MMuralles@BerwynHeightsMD.gov).